



MINUTES

HISTORIC PRESERVATION COMMISSION TOWN OF BUENA VISTA, COLORADO

September 28, 2016

3:00 PM

**THE WATERSHED
410 EAST MAIN STREET**

**THE HISTORIC PRESERVATION COMMISSION MAY TAKE ACTION ON ANY OF THE FOLLOWING
AGENDA ITEMS AS PRESENTED OR MODIFIED PRIOR TO OR DURING THE MEETING, AND
ITEMS NECESSARY TO EFFECTUATE THE AGENDA ITEMS**

I. CALL TO ORDER

Katy Welter, Co-Chair of the HPC, Called the meeting to order at 3:04 PM.

II. ROLL CALL

Present: Robin Hall
Katy Welter
Valerie Harlan
Vic Kuklin
John Obrien

Absent: Suzy Kelly
Melanie Roth

Staff: Emily Katsimpalis, Assistant to the Town Administrator
Hunter Hovenga, Americorps VISTA

III. AGENDA ADOPTION

Motion made by John to adopt agenda for September 28, 2016. Valerie Harlan seconds. Motion carries.

IV. APPROVAL OF MINUTES – August 31, 2016

Motion made by John to approve minutes from August 31, 2016. Robin Hall seconds. Motion carries.

V. PUBLIC COMMENT

Nancy Locke requests home be placed on Buena Vista Registry

- a. 314 Cedar St.
 - a. Owned by family since 1940.
- b. Emily -- forms need to be completed/finalized before application can be submitted.
- c. Home is not currently on the State Registry.
- d. John -- It is eligible for state designation.
- e. Emily -- Working on forms and procedures to designate properties.

VI. BUSINESS ITEMS

A. CLG notification

- a. Emily -- Buena Vista was quickly granted status due to 50th Anniversary of National Historic Preservation Act, 100th anniversary of National Parks Service. We are 1,956nd certified local government.

B. CLG Orientation with Mark Rodman, History Colorado

- a. December 7, 2016 1-5pm at Watershed, 410 E. Main
- b. Emily -- Specifically for Commission, but Public attendance will likely be permitted.

C. CLG Grants deadline

- a. Emily -- We will be moving ahead with local windshield survey.
 - i. May need to be done in phases (E. Main and W. Main) divided into two districts.
 - ii. Deadline for the no-match CLG grant is January 15th, 2017
 - iii. Will likely be done by private consultant.

D. Chaffee County Historic Resources Survey

- a. Katy - Survey was done well but is missing some properties.
- b. Discussion of recommendations from survey.
- c. Discussion of which properties are easy to nominate.
 - i. Vic - Encourage designation of Centennial Farms, any property in town that is over 100 years old.
- d. Continue historic resource surveys.
- e. Produce publications and walking tours.
- f. Increase awareness that properties can be designated.
- g. John -- Confusing that there are two surveys, but there is also a list of properties that are already on state and national registry. These properties should be pursued as quick and easy.
- h. Vic -- Is there a need to designate local properties that are already on the state and national federal registries?
 - i. John - Helps get 75% of properties designated to move forward with getting a designated district.
 - ii. Emily -- Locally designated properties can help define historic district boundaries.
 - iii. Emily -- Helps with obtaining grants from State Rehabilitation grants from History Colorado.
- i. Nancy -- Are properties numbered locally to better organize surveys and walking tours?
- j. Katy -- current survey can help reduce costs of windshield survey.

E. Training

- a. Katy - Saving Places Conference Feb 1-4, 2017 in Denver
- b. Emily – One commission member must attend a History Colorado approved Historic Preservation training per CLG designation.
- c. Follow up with details (at CLG orientation Dec. 7), Katy plans on attending. Emily will attend as well.

F. Forms for HPC

- a. Emily – Sample: Glenwood Springs historic preservation nomination form.
- b. Emily – Sample: Alteration certificate application from Louisville.
- c. Forms that will be developed for BV HPC:
 - i. Nomination form
 - ii. Certificate of appropriateness
 - iii. Certificate of demolition
 - iv. Certificate of recognition
 - v. Appeals form
- d. Katy – Potential for targeted mailing to properties that are already designated on state and national level.
- e. John – Need to divide “slam dunk” properties into groups, begin to build awareness with these properties in newspaper, Board of Trustees, etc.
- f. Windshield survey will not happen until next summer, easier to get well-known properties designated before survey results.
- g. John -- Create regular designations to build awareness of the process over the winter before survey begins.
- h. Robin – Timing of designation is beneficial before too much growth in town begins.
- i. Katy – Uploading forms online could be beneficial.
 - i. Could be extended to press releases and other forms of media.
- j. Katy -- Word needs to get out before renovations begin, difficult to get retroactive designation.
 - i. Emily – Lariat as an example.
- k. Emily – Goal is to at least have nomination form ready before next meeting.
 - i. Other forms will continue to be worked on.

G. First local designation request

- a. Discussed during public comment.

H. Local Designation discussion

- a. Discussed during public comment.

I. Schedule next meeting

- a. Discussion of need for standing meeting dates.
- b. Valerie and John -- Once a month meeting would be ideal.
- c. Katy – Next meeting on October 26th at 3 pm.
- d. Valerie proposes meeting last Wednesday of every month.
- e. Emily proposes standing meeting is last Wednesday of the month at 3pm at Watershed.

J. Commission thanks Emily for obtaining CLG status.

VII. STAFF/COUNSEL REPORTS

- A. Assistant to Town Administrator
- B. Town of Buena Vista AmeriCorps VISTA

VIII. BOARD/STAFF INTERACTION

IX. ADJOURNMENT

Motion to adjourn – John

Second - Vic

Motion carries: 3:52pm